

## 2009 Industry Reporting Calendars

### *Petroleum and Natural Gas Act*

Below is an overview of the oil and natural gas industry reporting due dates. If a due date falls on a weekend or statutory holiday, the completed form or payment is due on the next business day. To see when completed forms and payments are due in 2009, please refer to the reporting calendars attached on pages 5 and 6.

<b>Oil and Natural Gas Reporting Due Dates</b>	
<b>From Royalty Payors to Mineral, Oil and Gas Revenue Branch*</b>	
<i>Marketable Gas and By-Product Producer Allocations Report (BC08)</i>	Last day of the second month following the production month.
<i>Monthly Oil Sales Statement (BC09)</i>	Last day of the month following the production month.
<i>Petroleum and Natural Gas Remittance Advice (BC15)</i>	Last day of the month in which payment is made.
<i>Summer Drilling Credit Application (BC25)</i>	June 30 <sup>th</sup> of the year following the spud date of the well.
<b>Payments – due the 25<sup>th</sup> of the month, including:</b>	
<ul style="list-style-type: none"> <li>▪ deposit adjustment for oil produced in the previous month and gas produced two months previous,</li> <li>▪ payment for actual oil royalties produced two months previous, and</li> <li>▪ payment for actual gas royalties produced three months previous.</li> </ul>	
<b>From Facility Operators to Mineral, Oil and Gas Revenue Branch*</b>	
<i>Monthly Production Statement (S1)</i>	25 <sup>th</sup> day of the month following the production month.
<i>Monthly Disposition Statement (S2)</i>	25 <sup>th</sup> day of the month following the production month.

<b>Oil and Natural Gas Reporting Due Dates (continued)</b>	
<b>From Facility Operators to Mineral, Oil and Gas Revenue Branch* (continued)</b>	
<i>Reporting Interest Statement (BC12)</i>	20 <sup>th</sup> day of the month following: <ul style="list-style-type: none"> <li>▪ the month in which a new well event begins commercial production, or</li> <li>▪ the month in which a change in reporting interest in an existing well event is effective.</li> </ul>
<i>Monthly Gas Injection Operations Report (Form 15A)</i>	25 <sup>th</sup> day of the month following the reported month.
<i>Application for Producer Cost of Service (BC22)</i>	For additions or deletions to existing reporting facilities, December 31 <sup>st</sup> of each year. For new reporting facilities, the last day of the month in which the facility starts operating.
<b>From Plant Operators to Mineral, Oil and Gas Revenue Branch*</b>	
<i>Monthly Natural Gas Plant Statement (BC16)</i>	25 <sup>th</sup> day of the month following the production month.
<i>Monthly Natural Gas Processing Statement (BC17)</i>	25 <sup>th</sup> day of the month following the production month.
<i>Application for Gas Cost Allowance (BC23)</i>	For existing producer-owned plants, March 15 <sup>th</sup> of each year. For new producer-owned plants, the last day of the month in which the plant starts operating.
<b>From Well Operators to Mineral, Oil and Gas Revenue Branch*</b>	
<i>Notice of Commencement or Suspension of Operations (BC11)</i>	20 <sup>th</sup> day of the month following the effective date of the well status update.
<b>From Purchasers to Mineral, Oil and Gas Revenue Branch*</b>	
<i>Monthly Crude Oil and Condensate/Pentanes-Plus Purchasers' Statement (Form 20)</i>	25 <sup>th</sup> day of the month following the purchase month.
<i>Oil Purchases Summary (BC30)</i>	Last day of the month following the purchase month.
<b>Others</b>	
<i>Crude Oil and Condensate Monthly Pipeline Statement (BC35)</i>	25 <sup>th</sup> day of the month following the month in which you receive oil or condensate.
<i>Central Treating Plant Statement (BC36)</i>	25 <sup>th</sup> day of the month following the month in which you receive oil.

<b>Oil and Natural Gas Reporting Due Dates (continued)</b>	
<b>From Mineral, Oil and Gas Revenue Branch* to Industry</b>	
Oil and gas royalty invoices	Approximately the 10 <sup>th</sup> and 15 <sup>th</sup> of the month following the month in which the Mineral, Oil and Gas Revenue Branch receives the BC08 or BC09.
Client statements	Approximately the 23 <sup>rd</sup> of each month.
<b>From Spectra Energy to Oil and Gas Policy Branch**</b>	
Plant allocation and determination of production reports	25 to 30 days following the production month.
Cost of service reports – estimates	25 to 30 days following the production month.
Cost of service reports – actuals	40 to 42 days following the production month.
<b>From Industry to Oil and Gas Policy Branch**</b>	
Marketable gas sales invoices, and processing and transportation purchase documents	10 <sup>th</sup> week day of the second month following the production month.
<b>From Oil and Gas Policy Branch** to Industry</b>	
Producer prices	40 to 55 days following the production month.

\* Ministry of Finance

\*\* Ministry of Energy, Mines and Petroleum Resources

The summer drilling credit will not be allowed for BC25 applications filed after the due date.

Penalties will be assessed if you do not file certain reports by the due date. The amount of the penalty depends on the report.

The following reports are subject to penalties of \$20 per day up to a maximum of \$6,000:

- *Monthly Production Statement (S1)*
- *Monthly Disposition Statement (S2)*
- *Marketable Gas and By-Product Producer Allocations Report (BC08)*
- *Notice of Commencement or Suspension of Operations (BC11)*
- *Reporting Interest Statement (BC12)*, if one or more interests in oil production are reported
- *Monthly Oil Sales Statement (BC09)*
- *Petroleum and Natural Gas Remittance Advice (BC15)*

- *Application for Gas Cost Allowance (BC23)*
- Marketable gas sales invoices, and processing and transportation purchase documents

The following reports are subject to penalties of \$100 per month up to a maximum of \$6,000:

- *Reporting Interest Statement (BC12)*, if no interests in oil production are reported
- *Crude Oil and Condensate Monthly Pipeline Statement (BC35)*
- *Central Treating Plant Statement (BC36)*
- *Monthly Natural Gas Plant Statement (BC16)*
- *Monthly Natural Gas Processing Statement (BC17)*

For information on how to file reports and make payments, please see our website at [www.sbr.gov.bc.ca/business/Natural\\_Resources/Oil\\_and\\_gas\\_royalties/filing\\_and\\_payment.htm](http://www.sbr.gov.bc.ca/business/Natural_Resources/Oil_and_gas_royalties/filing_and_payment.htm)

### **Further Information**

If you have any questions, please call us at 250 952-0192 in Victoria, or toll-free at 1 800 667-1182, or e-mail your questions to [oil&gasroyaltyquestions@gov.bc.ca](mailto:oil&gasroyaltyquestions@gov.bc.ca)

You can also find information on our website at [www.sbr.gov.bc.ca/business/Natural\\_Resources/Oil\\_and\\_gas\\_royalties/oil\\_and\\_gas\\_royalties.htm](http://www.sbr.gov.bc.ca/business/Natural_Resources/Oil_and_gas_royalties/oil_and_gas_royalties.htm)

The information in this letter is for your convenience and guidance and is not a replacement for the legislation. The *Petroleum and Natural Gas Act* and Regulations are on our website at [www.sbr.gov.bc.ca/business/Natural\\_Resources/Oil\\_and\\_gas\\_royalties/legislation.htm](http://www.sbr.gov.bc.ca/business/Natural_Resources/Oil_and_gas_royalties/legislation.htm)

<b>2009 Natural Gas Reporting Calendar</b>				
<b>To Mineral, Oil &amp; Gas Revenue Branch* from Industry</b>				<b>To Oil &amp; Gas Policy Branch** from Industry</b>
<b>Production Month</b>	<b>S1, S2, Form 15A, BC16, BC17 and Form 20</b>	<b>Deposit Adjustment on BC15</b>	<b>BC08 and BC15</b>	<b>Sales Invoices and Purchase Documents</b>
<b>January</b>	February 25	March 25	March 31	March 13
<b>February</b>	March 25	April 27	April 30	April 14
<b>March</b>	April 27	May 25	June 1	May 14
<b>April</b>	May 25	June 25	June 30	June 12
<b>May</b>	June 25	July 27	July 31	July 14
<b>June</b>	July 27	August 25	August 31	August 14
<b>July</b>	August 25	September 25	September 30	September 14
<b>August</b>	September 25	October 26	November 2	October 14
<b>September</b>	October 26	November 25	November 30	November 13
<b>October</b>	November 25	December 29	December 31	December 14
<b>November</b>	December 29	January 25	February 1	January 14
<b>December</b>	January 25	February 25	March 1	February 12

\* Ministry of Finance

\*\* Ministry of Energy, Mines and Petroleum Resources

<b>2009 Oil Reporting Calendar</b>					
<b>To Mineral, Oil &amp; Gas Revenue Branch*</b>					
	<b>From Producers</b>		<b>From Purchasers</b>		<b>From Pipeline Operators</b>
<b>Production Month</b>	<b>Deposit Adjustment on BC15, S1 and S2</b>	<b>BC09 and BC15</b>	<b>BC30</b>	<b>Form 20</b>	<b>BC35 and BC36</b>
<b>January</b>	February 25	March 2	March 2	February 25	February 25
<b>February</b>	March 25	March 31	March 31	March 25	March 25
<b>March</b>	April 27	April 30	April 30	April 27	April 27
<b>April</b>	May 25	June 1	June 1	May 25	May 25
<b>May</b>	June 25	June 30	June 30	June 25	June 25
<b>June</b>	July 27	July 31	July 31	July 27	July 27
<b>July</b>	August 25	August 31	August 31	August 25	August 25
<b>August</b>	September 25	September 30	September 30	September 25	September 25
<b>September</b>	October 26	November 2	November 2	October 26	October 26
<b>October</b>	November 25	November 30	November 30	November 25	November 25
<b>November</b>	December 29	December 31	December 31	December 29	December 29
<b>December</b>	January 25	February 1	February 1	January 25	January 25

\* Ministry of Finance